i2o 2025-05-17 Validation Tests Execution Summary Report for Version 4.5.0 (#322657f2) - PROD-PRODUCTION

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Table of Content

Introduction

This document is a summary report presenting the outcomes of performing a test run for ins2outs Version 4.5.0 (#322657f2) PROD-PRODUCTION. The goal of this document is to present the objective evidence from the test execution process.

This test execution summary report reflects the activities planned in i2o 2025-05-17 Test Plan for Version 4.5.0 (#322657f2) - PROD-PRODUCTION.

The test plan was prepared for the following milestone which triggered its execution.

Milestone/Trigger*	Version Released

Table. Test plan execution trigger.

There were the following goals for performing verification and validation activities:

- Verify the correctness of Version ins2outs 4.5.0 (#322657f2)

This document is intended for these Product Life Cycle (PLC) / Software Development Life Cycle stakeholders who are interested in the outcomes of test execution. The document is prepared and released by persons in the Quality Assurance role and the manager in charge of this phase of verification and validation activities.

Intellectual Rights and Confidentiality

The content of this document constitutes the intellectual property of Star Poland sp. z o.o. and as such is subject to legal protection.

Document Modifications

This document is a record, in the meaning of ISO standards, thus it represents the objective evidence from planning V&V activities. As such, the document once finalized in Published status, cannot be modified. It should be stored then in the PLC Documentation Management System (DMS) specific to the current phase of the product life cycle.

Any value which is obligatory in a table within this document is marked with the '*' character.

Document Identification

The content of this document was prepared in the following context.

Product Name*	ins2outs
Issuing Organization*	Star Poland sp. z o.o.
Product Identification String*	ins2outs 4.5.0 (#322657f2)

Table. Document - product identification information.

Referenced Documents

There are the following documents referenced within the body of this document.

No	Document*	Comment*
1.	MSG Test Strategy	Provides a high-level plan about how verification and validation should be carried out within a design and development project.
2.	i2o 2025-05-17 Test Plan for Version 4.5.0 (#322657f2) - PROD-PRODUCTION	A plan describing test execution activities (test run) for a specific product or test item.

Table. Referenced Documents.

Responsibility

The below table presents the responsibility model using the RACI model for the preparation of this document.

RACI model role	Role*	Name, Surname*
Responsible* people responsible for document preparation	1. SDLC Quality Assurance 2. SDLC Project Manager	1. Anonymized 2. Anonymized
Accountable* the person who has ownership of the quality and the result of the prepared document	1. SDLC Quality Assurance	1. Anonymized
Consulted the people who are consulted and whose opinions are sought in document preparation	1. N/A	1. N/A
Informed the people who are kept up to date on document updates	1. PLC Product Manager	1. Anonymized

Table. Document RACI model.

Approval

This document requires approval in writing as specified in the PLC Control of Product Life Cycle Documents Procedure. Please, follow that procedure to approve the document with Acceptance tasks on the ins2outs platform.

1 Test Execution Summary Results

The table below presents the decision about the quality of the tested item after executing this test run. There are the following meanings of the Final Decision options:

- <mark>Approved</mark> - tested item passed all criteria
- <mark>Approved Under Concession</mark> - some of the tests failed, but the version was released under concession by PLC Product Manager
- <mark>Rejected</mark> - tested item failed to meet acceptance criteria for that product version
- <mark>Skipped</mark> – this part of the test execution was not performed. Its justification shall be provided in 1.1 Final Decision Justification

Required*	Value*
Entry criteria*	<mark>Approved</mark>
Completion criteria*	<mark>Approved</mark>
Acceptance criteria*	<mark>Approved</mark>
Product Identification String*	**ins2outs 4.5.0 (#322657f2)**
Final Decision*	<mark>**Approved Under Concession**</mark>

Table. Test Plan Execution Results.

For details on entry, completion, and acceptance criteria please refer to Appendix 1: Test Level Criteria.

1.1 Final Decision Justification

Found issues are acceptable foe the release 4.5.0.

1.2 Approach to Issues Found

Any issues found shall follow the approach specified in Test Strategy. Its shortened version is described below:

1. Any issue found in **Blocker** status shall result in Rejecting the tested version.
2. Any issue found in the **Critical**, **Major**, **Minor** version requires PLC Product Manager permission for the release under concession.
3. Any issue found in **Trivial** status does not require any other action except processing it as required in this plan and relevant processes.

1.3 Test Execution Metrics

The table below presents the test execution metric for this test level.

Executed Test Cases* Total number of all executed test cases	73
Percent of Execution* The ratio between the total number of all executed test cases vs. planned to execute in a test plan	100%
Issues Found* Number of issues found and reported during test execution	**Total:2** Blocker:0 Critical:0 Major:2 Minor:0 Trivial:0
Execution Duration* Total tests execution duration in hours	7h

Table. Test execution metrics.

2 Test Execution Information

The table below presents the information about test execution.

Test Run Start Date [YYYY-MM-DD]*	2025-05-17
Test Run End Date [YYYY-MM-DD]*	2025-05-17
Quality Engineers*	1. Tatyana Borovyk
Test Environment*	1. PROD-PRODUCTION
Test Organization	1. i2o-blacktest 2. star
Tested Items*	1. ins2outs 4.5.0 (#322657f2)

Table. Tests execution details.

2.1 Test Environment

There were the following arrangements with respect to the test environment.

Environment Name*	1. PROD-PRODUCTION
Environment Requirements*	1. The PROD-PRODUCTION shall be installed using scripts that are included in the SDLC Release Package that was downloaded from DML.
Environment Qualification*	1. PROD-PRODUCTION Environment will be qualified by executing the Smoke Test Level. The result of this test run must be Approval for this test level.

Table. Test environment information.

2.2 Tested Items

There will be the following test items used in addition to the main product in the test plan execution.

No	Test Item*	Serial Number*	Comment*	Hardware Version*	Software Version*	Compliant* Yes No N/A
1.	ins2outs app lication	N/A	The current version of the product is installed on the environment that is to be updated to ins2outs 4.5.0 (#322657f2)	N/A	ins2outs 4.4.2 (#74ea5cc 3)	N/A
2.	Google Chrome	N/A	The web browser used to access the service	R58M41FS L9T	Version 135.0.704 9.115 (Official Build) (x86_64)	N/A
3.	Laptop - Mac Book Pro	C02F1WTMD6 M	Mac OS Workstation	MacBook P ro (16-inch, 2019)	15.4 (24E248)	N/A

Table. List of test items to be used in the test run.

2.3 Executed Test Levels

The table below presents the summary of all test levels executed within the test run in the chronological order of their execution. In the table below, all the test levels are listed even if some of them have not been executed.

The table below presents the summary results from each test level execution and links to executed test levels.

No	Test Level Report Name*	Optional* Obligatory Optional Skipped	Test Environment*	Number of Planed Test Cases*	Number of Executed Test Cases*	Issues Found*	Execution Duration* [h]	Final Decision* Approved Approved Under Concession Rejected
1.	i2o 2025-05-17 Smoke Test Level Execution Report for Version 4.5.0 (#322657f2) - PROD-PRODUCTION	Obligatory	PROD-PRODUCTION	14	14	1	1h	==Approved Under Concession==
8.	i2o 2025-05-17 Edit Mode Unit Test Level Execution Report for Version 4.5.0 (#322657f2) - PROD-PRODUCTION	Obligatory	PROD-PRODUCTION	58	58	1	5h	==Approved Under Concession==
9.	i2o 2025-05-17 Logs Test Level Execution Report for Version 4.5.0 (#322657f2) - PROD-PRODUCTION	Obligatory	PROD-PRODUCTION	1	1	0	1h	==Approved==

Table. Test levels execution reports.

2.4 Issues Found

There were the following issues found and added to the Issue Tracking System during regression on NEW-PROD-STAGING.

- [MSG-1861] - DEV: Reply comment - email doesn't received
- [MSG-1862] - DEV: Content with comments cannot be deleted. - Error 500
- [MSG-1868] - DEV: User with Read Only permission: clicking on Document Action Menu leads to Error 500
- [MSG-1869] - DEV: Scroll is displayed instead of making other columns narrower
- [MSG-1870] - DEV: Removing from favourites doesn't remove it from the sidebar
- [MSG-1871] - DEV: AutoScrolling down to a mention in comments sidebar does not work
- [MSG-1873] - DEV: Group Export does not work properly
- [MSG-1875] - DEV: Add/Remove Attachments: Document cannot be downloaded
- [MSG-1876] - DEV: Edit Mode: List: bullet and numbering library cannot be saved
- [MSG-1881] - DEV: Export: Code & Quote look differently in Exported Document
- [MSG-1885] - DEV: Undo doesn't work after content is pasted
- [MSG-1888] - DEV: Breadcrumbs: Full title is not displayed
- [MSG-1892] - DEV: PDF Library: Long Name (>250 symbols) - Missing notification
- [MSG-1893] - DEV: Attachments: Long Name (>250 symbols) - Missing notification
- [MSG-1894] - DEV: Tree View & Search: Result for content should not be returned
- [MSG-1896] - DEV: Filter: Filter is not hidden when user changes views
- [MSG-1897] - DEV: Tasks: Review Task is displayed in 'Requested Reviews' if remove access to context
- [MSG-1898] - DEV: Anchors: Anchor is not added to the hyperlink
- [MSG-1899] - DEV: Images are not displayed in exported document
- [MSG-1902] - DEV: Organization creation does not work
- [MSG-1909] - DEV: Wrong content diff presented after editing already existing documents with new editor
- [MSG-1913] - DEV: Undo does not work when performing first action from toolbar
- [MSG-1914] - DEV: Group export crashes on exporting an image
- [MSG-1918] - DEV: Table & Export — Exported document displays incorrect table layout when merged cells are used
- [MSG-1920] - DEV: Safari- Table borders are not displayed
- [MSG-1922] - DEV: Copy/Paste Table: Text formatting and cell styles are not preserved
- [MSG-1923] - DevOps: There are no logs DBAppHistory
- [MSG-1872] - DEV: Content title change missing modal
- [MSG-1900] - Wrongly added MS prefix when creating new content

3 Test Plan Process

This chapter provides additional information about the testing process.

3.1 Assumptions and Constraints

This chapter documents the assumptions and constraints for this test run:

- N/A

3.2 Tools

The table below lists the tools used in the execution of the tests.

Tool*	Description*	Qualified* Yes/No
SDLC Issue Tracking System (ITS)	N/A	No
Tests Management System	N/A	No

Table. Tools used in test execution.

3.3 Lessons Learned

There were the following lessons learned from the execution of this test:

- The key lesson learned is the critical need to fully automate regression testing. Manual regression tests were time-consuming, which impacted the efficiency and reliability of the verification process. Implementing a comprehensive automated regression suite will significantly improve test coverage, reduce execution time, and ensure consistent quality assurance in future releases.

3.4 Other

This chapter documents any other findings from the execution of the tests:

- N/A

Appendix 1: Test Plan Criteria

There are the following criteria specified for this test plan execution. The tables shall be filled in and confirmed by signature at the end of the document by a person executing the test plan.

Entry Criteria

Entry criteria*	Result*
1. The person performing the test execution has the required competencies as specified by SDLC Quality Assurance / PLC Quality Assurance role profile	Approved

2. Environment(s) on which the test run should take place has been set up and are ready for the test execution	Approved
3. If required, e.g. for PROD-PRODUCTION environment, the qualification records for the test environments are available prior to test execution	Approved
4. All test cases comprising the test level specification have been reviewed and are ready to be used. Their final version is in Published status.	Approved
5. The version of the product available on the environment when starting the test run is aligned with the version listed in the Test Plan	Approved
6. In case of **Version Released** or **Hotfix Released** milestones	N/A
a. all software requirements specific to the test level specification are covered with adequate test cases	Approved
b. all progressive tests towards the functionality to be tested have been completed	Approved
c. all the tools used in the test execution have been qualified	Skipped
d. Test Plan for this test execution had been in Published status before starting the test run	Approved

Table. Test plan execution entry criteria.

Completion Criteria

Completion Criteria*	Result*
1. 100% of planned test levels in the test plan have been executed	Approved
2. 100% of planned tests cases have been executed	Approved
3. Each test case has a Passed/Failed binary result	Approved
4. For failed test cases, a link to the corresponding SDLC Issue Tracking System (ITS) in Issue Tracking System (ITS) is available	Approved
5. The version of the product available on the environment when finishing the test run is aligned with the version listed in the Test Plan	Approved
6. Any issues found have been documented with the information about: Steps to Reproduce, Current Behavior, Expected Behavior, "Environment" and "Affects Version" information.	Approved
7. PLC Test Level Execution Report is prepared for each test level specified in this test plan. Each report shall be Published status.	Approved

Table. Test plan execution completion criteria.

Acceptance Criteria

Acceptance Criteria*	Result*

1. Test Plan fulfills both entry and completion criteria	Approved
2. All the test levels planned in the linked test plan have been executed – no test level had been skipped. There are test level execution reports for each test level in Published status.	Approved
3. All the planned test cases for the planned test level specifications have been executed - no test cases had been skipped	Approved
4. There have been no errors or abnormal information sent to system logs during tests execution or the reported errors were qualified as not impacting product performance	Approved
5. PLC Test Execution Summary Report is prepared to document the results of this test plan and it is ready to transit to Published status.	Approved

Table. Test plan execution acceptance criteria.

Revision History

The table below presents the major changes and tasks for this document.

Version	Date	Change/Action	Author
1.0	2025-05-17	Create	Anonymized
1.1	2025-05-17	Ready	Anonymized
1.2	2025-05-17	Update	Anonymized
1.3	2025-05-19	Update	Anonymized
1.3	2025-05-19	TSK-49252 Reviewed	Anonymized
1.4	2025-05-19	Update	Anonymized
2.0	2025-05-19	Publish	Anonymized

Attached Files

The table below list the list of files which are attached to this document at the moment of export.

File Name	Upload Date	Size	SHA256

Acceptance Tasks

The table below list the accomplished Acceptance tasks for this document.

Completion Date	Version	Completed by	Method	Description

Signatures Tasks

The table below presents the accomplished Signature tasks for this document.

Completion Date	Version	Completed by	Method	Description