MSG 2020-09-18 Test Execution Summary Report for Version 2.13.3 (#7994e4d7)

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Table of Content

Introduction

This document is a summary report presenting the outcomes of performing test run for ins2outs version 2.13.3 (#7994e4d7). The goal of this document is to present the objective evidence from tests execution process.

This test execution summary report reflects the activities planned in [MSG 2020-09-18 Test Plan for Version 2.13.3 (#7994e4d7)](#).

The test plan was prepared for the following milestone which triggered it execution.

Milestone/Trigger*	Hotfix Release

Table. Test plan execution trigger.

There were following goals of performing verification and validation activities:

- Verify if the new version is functional with respect to fixed issues and new features

This document is intended for these Product Life Cycle (PLC) / Software Development Life Cycle stakeholders who are interested in the outcomes of tests execution. The document is prepared and released by persons in Quality Assurance role and manager in charge for this phase of verification and validation activities.

Intellectual Rights and Confidentiality

The content of this document constitutes the intellectual property of Pro4People sp. z o.o and as such is subject to legal protection.

Document Modifications

This document is a record, in the meaning of ISO standards, thus it represents the objective evidence from planning V&V activities. As such, the document once finalized in Published status, cannot be modified. It should be stored then in PLC Documentation Management System (DMS) specific to the current phase of product life cycle.

Any value which is obligatory in a table within this document are marked with '*' character.

Document Identification

The content of this document was prepared in the following context.

Product Name*	ins2outs
Issuing Organization*	Pro4People sp. z o.o

Product Identification String*	ins2outs 2.13.3 (#7994e4d7)

Table. Document - product identification information.

Referenced Documents

There are following documents referenced within the body of this document.

No	Document*	Comment*
1.	MSG Test Strategy	Provides high level plan about how verification and validation should be carried out within a design and development project.
2.	MSG 2020-09-18 Test Plan for Version 2.13.3 (#7994e4d7)	A plan describing tests execution activities (test run) for a specific product or test item.

Table. Referenced documents.

Responsibility

The below table presents the responsibility model using RACI model for the preparation of this document.

RACI model role	Role*	Name, Surname*
Responsible* people responsible for document preparation	1. SDLC Quality Assurance 2. SDLC Project Manager	1. Anonymised 2. Anonymised
Accountable* the person who has ownership of the quality and the result of the prepared document	1. SDLC Quality Assurance	1. Anonymised
Consulted the people who are consulted and whose opinions are sought in document preparation	1. N/A	1. N/A

Informed		
the people who are kept up to date on document update	1. PLC Product Manager	1. Anonymised

Table. Document RACI model.

Approval

This document requires approval in writing as specified in PLC Control of Product Life Cycle Documents Procedure. Please, follow that procedure to approve the document with Acceptance tasks on ins2outs platform.

1 Test Execution Summary Results

The table below presents the decision about quality of the tested item after executing this test run. There are following meanings of the Final Decision options:

- Approved - tested item passed all criteria
- Approved Under Concession - some of the test failed, but the version was released under concession by PLC Product Manager
- Rejected - tested item failed to meet acceptance criteria for that product version
- Skipped – this part of the test execution was not performed. Its justification shall be provided in 1.1 Final Decision Justification

Required*	Value*
Entry criteria*	Approved
Completion criteria*	Approved
Acceptance criteria*	Approved
Product Identification String*	ins2outs 2.13.3 (#7994e4d7)
Final Decision*	Approved Under Concession

Table. Test Plan Execution Results.

For details on entry, completion, and acceptance criteria please refer to Appendix 1: Test Level Criteria.

1.1 Final Decision Justification

A decision to release under concession was documented in [MSG 2020-09-25 Product Release Authorization Under Concession Record for Version 2.13.3 (#7994e4d7)](#).

Some extract from this document is presented below:

There is following reasoning behind releasing this product under concession documented by Anonymised ([PLC Product Manager](#)):

1. There were two issues indicated. MSG-3049 is a user interface problem which in some situations the status is not displayed. The data structure still remans valid. At the moment of transition to any other status, which is an obligatory step for any workflow, the status is then properly displayed. As no data is impacted, and there is a workaround available the decision is to accept the risk connected to this PR.
2. MSG-3050 the problem described in that issue is quite rear. End users do not use that much JavaScript special characters for describing its content titles. Thus, the impact on the product seems minimal at this moment.

Taking into account the other 13 Problem Reports fixed, and the fact that the above two PRs identified do not create significant risk for users the decision is to accept the release under concession.

1.2 Approach to Issues Found

Any issues found shall follow the approach specified in Test Strategy. It shortened version is described below:

1. Any issue found in **Blocker** status shall result in Rejecting the tested version.
2. Any issue found in **Critical**, **Major**, **Minor** version requires PLC Product Manager permission for the release under concession.
3. Any issue found in **Trivial** status does not require any other action except processing it as required in this plan and relevant processes.
4. If the issue already existed in the previous version of the service, it shall not result in rejecting the product version.

1.3 Test Execution Metrics

The table below presents test execution metric for this test level.

Executed Test Cases*	
Total number of all executed test cases	16

Percent of Execution* Ratio between total number of all executed test cases vs. planned to execute in a test plan	100 %
Percent of Test Levels Execution* Ratio between total number of executed and completed test levels vs. planned to execute in a test plan	100 %
Issues Found* Number of issues found and reported during test execution	**Total: 2** Blocker: 0 Critical: 0 Major: 1 Minor: 1 Trivial: 0
Execution Duration* Total tests execution duration in hours	6 h

Table. Test execution metrics.

2 Test Execution Information

The table below presents the information about tests execution.

Test Run Start Date [YYYY-MM-DD]*	2020-09-18
Test Run End Date [YYYY-MM-DD]*	2020-09-21
Quality Engineers*	Anonymised
Test Environment*	PROD-STAGING (2020-09-18, 13:00)

Tested Items*	ins2outs 2.13.3 (#7994e4d7)

Table. Tests execution details.

2.1 Test Environment

There were following arrangements in respect to the test environment.

Environment Name*	PROD-STAGING (2020-09-18, 13:00)
Environment Requirements*	1. The environment was created as a copy of the PROD-PRODUCTION. 2. The only access to test and Pro4People organizations was available.
Environment Qualification*	1. The Smoke Test Level execution was used as a qualification of the environment.

Table. Test environment information.

2.2 Tested Items

There were following test items used in addition to the main product in the test execution.

No	Test Item*	Comment*	Hardware Version*	Software Version*	Compliant* Yes No N/A
1.	ins2outs application	A tested version delivered in the form of SDLC Binary Package	N/A	2.13.3 (#7994e4d7)	N/A
2.	Google Chrome	Web browser used to access the service	N/A	85.0.4183.102 (Official Build) (64-bit)	N/A
3.	Dell Workstations	Windows Workstation	Dell Latitude	Windows 10 Pro	N/A
4.	Dell Display	• 24 inch display used for a test run	Dell U2412M	N/A	N/A

		• 1920 x 1200 resolution landscape				

Table. List of test items to be used in the test run.

2.1 Executed Test Levels

The table below presents the summary of all test levels executed within the test run in the chronological order of their execution. In the table below, all the test levels are listed even if some of them have not been executed.

The table below presents the summary results from each test level execution and links to executed test levels.

No	Test Level*	Optional* Obligatory Optional Skipped	Test Environment*	Number of Planed Test Cases*	Number of Executed Test Cases*	Issues Found*	Execution Duration* [h]	Final Decision* Approved Approved Under Concession Rejected
1.	MSG 2020-09-18 Smoke Test Level Execution Report for Version 2.13.3 (#7994e4d7)	Obligatory	PROD-STAGING	16	16	0	1 h	Approved

Table. Test levels execution reports.

Additionally the following issues were checked on the PROD-STAGING environment:

1. MSG-3023 PR: Summary in all historical tasks is the same
2. MSG-3024 PR: "Assign to me" function is not working from "Tasks" page
3. MSG-3026 PR: No escaping in 'Complete Task' modal description
4. MSG-3027 PR: No spacing between text and table in 'Settings/Reports to' section
5. MSG-3028 PR: No description or wrong description in historical tasks
6. MSG-3029 PR: Wrong requester is displayed in tasks hint
7. MSG-3031 PR: Not needed text displayed in 'Complete Task' modal for 'Review' task

8. [MSG-3032 PR: No escaping in Task Summary in the tasks tables](#)
9. [MSG-3033 DEV: Reccurence tasks are not created](#)
10. [MSG-3034 PR: The context of copied content is not updating to the parent context](#)
11. [MSG-3035 PR: Adding comments in review mode stops working after refreshing the page](#)
12. [MSG-3039 User is unable to process the assigned tasks](#)
13. [MSG-3040 Getting Internal Server Error (500) when trying to open 'Settings/Tasks'](#)
14. [MSG-3044 DEV: In come circumstances is not possible to delete content](#)
15. [MSG-3046 PR: The text in the "Default Summary" and "Default Description" is disappearing after adding escaping](#)

The above issues were verified as fixed and working as expected.

2.2 Issues Found

There were following issues found and added to the Issue Tracking System during this test run.

Issue Key*	Summary*	Priority* Blocker, Critical, Major, Minor, Trivial
MSG-3049	PR: After performing "Copy" or "Add/Copy of..." the status is not displayed	Major
MSG-3050	PR: No escaping in the title after performing "Add/Copy of..." of the already copied content	Minor

Table. Issues found.

3 Test Plan Process

This chapter provides additional information about testing process.

3.1 Assumptions and Constraints

This chapter documents assumptions and constraints for this test run:

- N/A

3.2 Tools

The table below lists the tools used in the tests execution.

Tool*	Description*	Qualified* Yes/No

SDLC Issue Tracking System (ITS)	N/A	No
SDLC Tests Management System	N/A	Yes

Table. Tools used in tests execution.

3.3 Lessons Learned

There were following lessons learned from this tests execution:

- N/A

3.4 Other

This chapter documents any other findings from the tests execution:

- N/A

Appendix 1: Test Plan Criteria

There are following criteria specified for this test plan execution. The tables shall be filled in and confirmed by signature at the end of the document by a person executing the test plan.

Entry Criteria

Entry criteria*	Result*
1. The person performing the test execution has required competencies as specified by SDLC Quality Assurance role profile	Approved
2. Environment(s) on which the test run should take place have been set-up and are ready for the test execution	Approved
3. If required, e.g. for DEV-VERIFICATION environment, the qualification records for the test environments are available prior to test execution	Approved
4. All test cases comprising the test level specification have been reviewed and are ready to be used. Their final version is in Published status.	Approved
5. The version of the product available on the environment when starting the test run is aligned with the version listed in the Test Plan	Approved

6.	In case of **Version Released** or **Hotfix Released** milestones	N/A
a.	all software requirements specific to the test level specification are covered with adequate test cases	Skipped
b.	all progressive tests towards the functionality to be tested have been completed	Approved
c.	all the tools used in the test execution have been qualified	Skipped
d.	Test Plan for this test execution had been in Published status before starting test run	Approved

Table. Test plan execution entry criteria.

Completion Criteria

Completion Criteria*		Result*
1.	100% of planned test levels in the test plan have been executed	Approved
2.	100% of planned tests cases have been executed	Approved
3.	Each test case has Passed/Failed binary result	Approved
4.	For failed test cases, a link to the corresponding SDLC Issue is available	Approved
5.	The version of the product available on the environment when finishing the test run is aligned with the version listed in the Test Plan	Approved
6.	Any issues found have been documented with the information about: Steps to Reproduce, Current Behavior, Expected Behavior, "Environment" and "Affects Version" information.	Approved
7.	PLC Test Level Execution Report is prepared for each test level specified in this test plan. Each report shall be Published status.	Approved

Table. Test plan execution completion criteria.

Acceptance Criteria

Acceptance Criteria*	Result*
1. Test Plan fulfills both entry and completion criteria	Approved
2. All the test levels planned in the linked test plan have been executed – no test level had been skipped. There are tests level execution reports for each test level in Published status.	Approved
3. All the planed test cases for the planned test level specifications have been executed - no test cases had been skipped	Approved
4. There have been no errors or abnormal information sent to system logs during tests execution	Approved
5. PLC Test Execution Summary Report is prepared to document the results of this test plan and it is ready to transit to Published status.	Approved

Table. Test plan execution acceptance criteria.