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MSG 2020-09-07 Test Execution Summary Report for Version 2.13.2 (#5a23efdf)

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Introduction

This document is a summary report presenting the outcomes of performing test run for ins2outs version 2.13.2 (#5a23efdf). The goal of this document is to present the objective evidence from tests execution process.

This test execution summary report reflects the activities planned in [MSG 2020-09-04 Test Plan for Version 2.13.2 \(#5a23efdf\)](#).

The test plan was prepared for the following milestone which triggered it execution.

Milestone/Trigger*	Hotfix Release
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Table. Test plan execution trigger.

There were following goals of performing verification and validation activities:

- Verify if the new version is functional with respect to fixed issues and new features

This document is intended for these Product Life Cycle (PLC) / Software Development Life Cycle stakeholders who are interested in the outcomes of tests execution. The document is prepared and released by persons in Quality Assurance role and manager in charge for this phase of verification and validation activities.

Intellectual Rights and Confidentiality

The content of this document constitutes the intellectual property of Pro4People sp. z o.o. and as such is subject to legal protection.

Document Modifications

This document is a record, in the meaning of ISO standards, thus it represents the objective evidence from planning V&V activities. As such, the document once finalized in Published status, cannot be modified. It should be stored then in PLC Documentation Management System (DMS) specific to the current phase of product life cycle.

Any value which is obligatory in a table within this document are marked with '*' character.

Document Identification

The content of this document was prepared in the following context.

Product Name*	ins2outs
Issuing Organization*	Pro4People sp. z o.o.

Product Identification String*	ins2outs 2.13.2 (#5a23efdf)
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Table. Document - product identification information.

Referenced Documents

There are following documents referenced within the body of this document.

No	Document*	Comment*
1.	MSG Test Strategy	Provides high level plan about how verification and validation should be carried out within a design and development project.
2.	MSG 2020-09-04 Test Plan for Version 2.13.2 (#5a23efdf)	A plan describing tests execution activities (test run) for a specific product or test item.

Table. Referenced documents.

Responsibility

The below table presents the responsibility model using RACI model for the preparation of this document.

RACI model role	Role*	Name, Surname*
Responsible* people responsible for document preparation	<ol style="list-style-type: none"> SDLC Quality Assurance SDLC Project Manager 	<ol style="list-style-type: none"> Anonymised Anonymised
Accountable* the person who has ownership of the quality and the result of the prepared document	<ol style="list-style-type: none"> SDLC Quality Assurance 	<ol style="list-style-type: none"> Anonymised
Consulted the people who are consulted and whose opinions are sought in document preparation	<ol style="list-style-type: none"> N/A 	<ol style="list-style-type: none"> N/A

Informed the people who are kept up to date on document update	1. PLC Product Manager	1. Anonymised
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Table. Document RACI model.

Approval

This document requires approval in writing as specified in PLC Control of Product Life Cycle Documents Procedure. Please, follow that procedure to approve the document with Acceptance tasks on ins2outs platform.

1 Test Execution Summary Results

The table below presents the decision about quality of the tested item after executing this test run. There are following meanings of the Final Decision options:

- **Approved** - tested item passed all criteria
- **Approved Under Concession** - some of the test failed, but the version was released under concession by [PLC Product Manager](#)
- **Rejected** - tested item failed to meet acceptance criteria for that product version
- **Skipped** – this part of the test execution was not performed. Its justification shall be provided in 1.1 Final Decision Justification

Required*	Value*
Entry criteria*	Approved
Completion criteria*	Approved
Acceptance criteria*	Approved
Product Identification String*	ins2outs 2.13.2 (#5a23efdf)
Final Decision*	Approved

Table. Test Plan Execution Results.

For details on entry, completion, and acceptance criteria please refer to Appendix 1: Test Level Criteria.

1.1 Final Decision Justification

All test cases in MSG Smoke Test Level passed. The additional 13 issues were verified as fixed.

One issue (Problem Report) existing in the previous version was found during the execution with status "Trivial".

1.2 Approach to Issues Found

Any issues found shall follow the approach specified in Test Strategy. Its shortened version is described below:

1. Any issue found in **Blocker** status shall result in Rejecting the tested version.
2. Any issue found in **Critical, Major, Minor** version requires PLC Product Manager permission for the release under concession.
3. Any issue found in **Trivial** status does not require any other action except processing it as required in this plan and relevant processes.
4. If the issue already existed in the previous version of the service, it shall not result in rejecting the product version.

1.3 Test Execution Metrics

The table below presents test execution metric for this test level.

Executed Test Cases* Total number of all executed test cases	16
Percent of Execution* Ratio between total number of all executed test cases vs. planned to execute in a test plan	100 %
Percent of Test Levels Execution* Ratio between total number of executed and completed test levels vs. planned to execute in a test plan	100 %
Issues Found* Number of issues found and reported during test execution	Total: 1 Blocker: 0 Critical: 0 Major: 0

	Minor: 0 Trivial: 1
Execution Duration*	2 h
Total tests execution duration in hours	

Table. Test execution metrics.

2 Test Execution Information

The table below presents the information about tests execution.

Test Run Start Date [YYYY-MM-DD]*	2020-09-07
Test Run End Date [YYYY-MM-DD]*	2020-09-07
Quality Engineers*	Anonymised
Test Environment*	PROD-STAGING (2020-09-04, 14:20)
Tested Items*	ins2outs 2.13.2 (#5a23efdf) application

Table. Tests execution details.

2.1 Test Environment

There were following arrangements in respect to the test environment.

Environment Name*	PROD-STAGING (2020-09-04, 14:20)
Environment Requirements*	1. The environment was created as a copy of the PROD-PRODUCTION.

	2. The only access to test and Pro4People organizations were available.
Environment Qualification*	1. The Smoke Test Level execution was used as a qualification of the environment.

Table. Test environment information.

2.2 Tested Items

There were following test items used in addition to the main product in the test execution.

No	Test Item*	Comment*	Hardware Version*	Software Version*	Compliant* Yes No N/A
1.	ins2outs application	A tested version delivered in the form of SDLC Binary Package	N/A	2.13.2 (#5a23efdf)	N/A
2.	Google Chrome	Web browser used to access the service	N/A	85.0.4183.83 (Official Build) (64-bit)	N/A
3.	Dell Workstations	Windows Workstation	Dell Latitude	Windows 10 Pro	N/A
4.	Dell Display	<ul style="list-style-type: none"> 24 inch display used for a test run 1920 x 1200 resolution landscape 	Dell U2412M	N/A	N/A

Table. List of test items to be used in the test run.

2.1 Executed Test Levels

The table below presents the summary of all test levels executed within the test run in the chronological order of their execution. In the table below, all the test levels are listed even if some of them have not been executed.

The table below presents the summary results from each test level execution and links to executed test levels.

No	Test Level*	Optional* Obligatory Optional Skipped	Test Environment*	Number of Planned Test Cases*	Number of Executed Test Cases*	Issues Found*	Execution Duration* [h]	Final Decision* Approved Approved Under Concession Rejected
1.	MSG 2020-09-07 Smoke Test Level Execution Report for Version 2.13.2 (#5a23efdf)	Obligatory	PROD-STAGING (2020-09-04, 14:20)	16	16	0	1 h	Approved

Table. Test levels execution reports.

Additionally the following issues were checked on the PROD-STAGING environment:

1. [MSG-3007 Update the file for generating organizations](#)
2. [MSG-3008 DEV: Add "Assign to me" option while creating a new task](#)
3. [MSG-2997 DEV: Cannot export document with long name](#)
4. [MSG-2998 DEV: User does not have the possibility to add new task types](#)
5. [MSG-2999 DEV: User may have the access to Audit Trail](#)
6. [MSG-2996 DEV: Default Summary and Default Description is not set when user is adding a task](#)
7. [MSG-3003 DEV: Invalid spacing line between contexts section and content](#)
8. [MSG-3004 DEV: Audit Trail - Transition to Draft status should not be logged for new documents](#)
9. [MSG-3005 DEV: Method should be always displayed in Acceptance Tasks table](#)
10. [MSG-3006 DEV: Improve user experience on My Task by extending clickable area for tasks](#)
11. [MSG-2993 DEV: Missing a hint about added non-default context for default role](#)
12. [MSG-2994 DEV: A number of task is not visible over 99](#)
13. [MSG-3018 PR: Export of single content doesn't work](#)

The above issues were verified as fixed and working as expected.

2.2 Issues Found

There were following issues found and added to the Issue Tracking System during this test run.

Issue Key*	Summary*	Priority* Blocker, Critical, Major, Minor, Trivial
MSG-2959	PR: Summary in User's Profile is not aligned as the other fields	Trivial

Table. Issues found.

3 Test Plan Process

This chapter provides additional information about testing process.

3.1 Assumptions and Constraints

This chapter documents assumptions and constraints for this test run:

- N/A

3.2 Tools

The table below lists the tools used in the tests execution.

Tool*	Description*	Qualified* Yes/No
SDLC Issue Tracking System (ITS)	N/A	N/A
SDLC Tests Management System	N/A	N/A

Table. Tools used in tests execution.

3.3 Lessons Learned

There were following lessons learned from this tests execution:

- N/A

3.4 Other

This chapter documents any other findings from the tests execution:

- N/A

Appendix 1: Test Plan Criteria

There are following criteria specified for this test plan execution. The tables shall be filled in and confirmed by signature at the end of the document by a person executing the test plan.

Entry Criteria

Entry criteria*	Result*
1. The person performing the test execution has required competencies as specified by SDLC Quality Assurance role profile	Approved
2. Environment(s) on which the test run should take place have been set-up and are ready for the test execution	Approved
3. If required, e.g. for DEV-VERIFICATION environment, the qualification records for the test environments are available prior to test execution	Approved
4. All test cases comprising the test level specification have been reviewed and are ready to be used. Their final version is in Published status.	Approved
5. The version of the product available on the environment when starting the test run is aligned with the version listed in the Test Plan	Approved
6. In case of Version Released or Hotfix Released milestones	N/A
a. all software requirements specific to the test level specification are covered with adequate test cases	Skipped
b. all progressive tests towards the functionality to be tested have been completed	Approved
c. all the tools used in the test execution have been qualified	Skipped
d. Test Plan for this test execution had been in Published status before starting test run	Approved

Table. Test plan execution entry criteria.

Completion Criteria

Completion Criteria*	Result*
1. 100% of planned test levels in the test plan have been executed	Approved
2. 100% of planned tests cases have been executed	Approved
3. Each test case has Passed/Failed binary result	Approved
4. For failed test cases, a link to the corresponding SDLC Issue is available	Approved
5. The version of the product available on the environment when finishing the test run is aligned with the version listed in the Test Plan	Approved
6. Any issues found have been documented with the information about: Steps to Reproduce, Current Behavior, Expected Behavior, "Environment" and "Affects Version" information.	Approved
7. PLC Test Level Execution Report is prepared for each test level specified in this test plan. Each report shall be Published status.	Approved

Table. Test plan execution completion criteria.

Acceptance Criteria

Acceptance Criteria*	Result*
1. Test Plan fulfills both entry and completion criteria	Approved
2. All the test levels planned in the linked test plan have been executed – no test level had been skipped. There are tests level execution reports for each test level in Published status.	Approved
3. All the planed test cases for the planned test level specifications have been executed - no test cases had been skipped	Approved
4. There have been no errors or abnormal information sent to system logs during tests execution	Approved

5. PLC Test Execution Summary Report is prepared to document the results of this test plan and it is ready to transit to Published status.	Approved
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Table. Test plan execution acceptance criteria.